

EMERGENCY PLAN CHECKLIST

Wildfires and other types of disasters - flood, tornado, earthquake, hazardous material spill, winter storm - can strike quickly and without warning. You can cope with disaster by preparing in advance. Use this **CHECKLIST** to help you get started with your plan.

- ★ Contact your local Emergency Management Office and local fire department - find out about the hazards in your community. Ask how you would be warned. Ask for their tips on how to prepare for each type of disaster in your community.

- Post emergency telephone numbers by every phone in your home, and program them on your cell phones:
 - ◆ 911, fire department, police department, sheriff's office, highway patrol, etc.

- ★ Hold a Family Meeting:
 - ◆ Discuss the types of disasters. Explain how to prepare and respond to each.
 - ◆ Discuss where to go and what to bring if you are advised to evacuate.
 - ◆ Pick two meeting places:
 - a place a safe distance from home in case of fire.
 - a place outside your neighborhood in case you can't return home.
 - ◆ Choose a friend or family member as a "check-in contact" for all family members to call.

- ★ Show responsible family members how to shut off water, gas and electricity at their main switches or connections.

- ★ Contact a friend or relative and let them know about your emergency plans.

- ★ Plan at least two escape routes from your home - two by car and two by foot.

- ★ Make plans to take care of children who may be on their own, if parents can't get home.

- ★ Make plans to care for your pets in case you have to evacuate.

- ★ Review your prized possessions - consider storing them in safety deposit boxes.

- ★ Make a list of **valuable items** you would take if you have to evacuate:
 - ◆ important personal documents, insurance papers, property titles, valuables, photo albums, passports, money, checkbooks, phone numbers, etc.

- ★ Prepare an easily accessible cache of fire tools (ladder, shovel, rake, bucket, garden hose).

- ★ Store a three day supply of drinking water, and food that does not require refrigeration or cooking.

- ★ Store an easily accessible cache of first aid supplies, portable radio (with extra batteries), emergency cooking equipment, portable lanterns.

- ★ Review this **CHECKLIST** and the **WHAT TO DO . . .** with family members and keep them in an easily accessible place known by all family members.